

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, October 11, 2017
ROOM 207, CITY HALL**

Immediately following Parks Committee which begins at 4:30 p.m.

MEMBERS: Committee Chairman Andy Nicholson, Committee Vice-Chairman Chris Wery, David Nennig, John Vander Leest

MEMBERS ABSENT: Committee Vice-Chairman Chris Wery

OTHERS PRESENT: Celestine Jeffreys, Ald. Dorff, Jonathan Anderson

1. Approval of the minutes from the regular meeting on September 27, 2017.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to approve the minutes from the regular meeting on September 27, 2017. Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve the agenda. Motion carried.

3. Consideration with possible action on request on behalf of property owners within the Legends District to restrict parking Day of Packers Game with a recommendation from the Traffic, Bicycle, and Pedestrian Commission to consider sidewalk installation within the Legends District (referred at October 3, 2017 Council meeting from September 18, 2017 Traffic, Bicycle and Pedestrian Commission).

Director Grenier stated that a Sidewalk Study had already been completed for this area. On game day a conflict exists between vehicles and pedestrians. One method of removing this conflict would be to install sidewalks. Department of Public Works (DPW) recommends the sidewalk be installed. The Traffic, Bicycle, and Pedestrian Commission (TBPC) had discussed this issue and placed the parking restriction portion of the item on file. There are no sidewalks in the district, and thus on game day the pedestrians walk in the road. DPW staff has observed the area pre-game and post-game. Compared to the area north of Lombardi Avenue where there are sidewalks, the Legends District has more pedestrians on the streets. The pedestrian/vehicle conflict could be resolved by installing sidewalks.

Ald. Nennig stated that it was his opinion that the business owner who attended TBPC did not want sidewalk installed now, but in the future after more development occurs.

Ald. Dorff stated that if there is a safety issue the sidewalks should be installed.

Director Grenier listed off the streets in the district. The property owners would be assessed if the sidewalks are installed. There is a concern of pedestrian safety during pre-game and post-game conditions. TBPC had determined that there is a conflict

between vehicles and pedestrians during pre-game and post-game conditions. The conflict is caused by the lack of sidewalks. Sidewalks are called for in the Master Plan for the area.

Ald. Vander Leest stated that during pre-game and post-game conditions the area is a challenge to navigate. The property owners in the area should weigh in on the discussion. He was curious as to what the assessment amounts would be. More information should be gathered before a decision should be made. DPW staff should get the input from the property owners.

Ald. Zima stated that the property owners had requested removing parking along the whole street to be consistent. The sidewalk discussion was added by the TBPC. Parking in the district should be consistent. There is not enough development in the area to warrant installing sidewalks. The issue should be received and sent back to TBPC to address the parking issue. The parking should be opened up until sidewalk is installed.

Ald. Nennig stated he is not aware of any history of accidents.

Ald. Dorff stated that the Traffic Engineer had a good presentation at TBPC on this issue.

Ald. Nennig stated no residents had requested sidewalk.

Director Grenier stated that if sidewalks are installed and assessed the residents would be notified of the assessments.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to hold until the next Improvement and Service Committee meeting the request on behalf of property owners within the Legends District to restrict parking Day of Packers Game with a recommendation from the Traffic, Bicycle, and Pedestrian Commission to consider sidewalk installation within the Legends District. Motion carried.

4. Consideration with possible action on request by Ald. Steuer to look into the possibility of the Fire Department selling their property at 130 N. Henry Street, with the further possibility of combining the Fire Department garage with the west side Department of Public Works garage.

Ald. Nennig had talked with Ald. Steuer prior to the meeting, and Ald. Steuer had asked the Committee to hold this item.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to hold the request by Ald. Steuer to look into the possibility of the Fire Department selling their property at 130 N. Henry Street, with the further possibility of combining the Fire Department garage with the west side Department of Public Works garage. Motion carried.

5. Consideration with possible action on request by Ald. Zima that the City consider providing an opening on the east and west sides of the West Mason Street Bridge to allow the possibility of a turnaround for traffic when the bridge is up for an extended period of time similar to the openings on the Main Street (Nitschke) Bridge (referred back from the October 3, 2017 Council meeting).

Ald. Zima said that the State does not have any work scheduled for at least 12 years.

Director Grenier summarized the email received from Wisconsin Department of Transportation (WisDOT) regarding the request.

Ald. Zima does not agree with the State's reply. Traffic on the Main Street Bridge finds alternate routes. He does not think it is a big request. Council could draft a resolution and send that to the State. The reality is that people on Main Street Bridge find ways to get around an open bridge. There are no traffic issues on Main Street Bridge. A resolution from Council should be sent to WisDOT. He has turned around himself on the Main Street Bridge. He does not see any negative points to installing the openings.

Director Grenier stated that WisDOT could decide to close the openings on the Main Street Bridge so it is like the Mason Street Bridge.

Ald. Zima is unaware of any accidents on the Main Street Bridge. This would be a minor cost for the City.

Ald. Nennig stated that this is an interesting concept but is not sure if it would work. Mason Street has two lanes each direction at higher speeds, and it could cause more congestion. He has seen people turning around on Main Street. Ald. Nennig asked how the openings would be signed.

Ald. Zima stated no signs would be required in his opinion. The openings would be installed on both the east and west sides of the bridge.

Ald. Vander Leest stated that the City should talk to the State again.

Ald. Nennig said that WisDOT should be invited to the meetings to discuss this issue.

Ald. Zima stated that Council should send a resolution to WisDOT.

Ald. Nennig asked if anyone is aware of an installation like what is being proposed.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to hold for one month the request by Ald. Zima that the City consider providing an opening on the east and west sides of the West Mason Street Bridge to allow the possibility of a turnaround for traffic when the bridge is up for an extended period of time similar to the openings on the Main Street (Nitschke) Bridge. Motion carried.

6. Consideration with possible action on request by the Department of Public Works to enter into a two-party agreement with a consultant for design services associated with the reconstruction of Hillcrest Road, from West Mason Street to Haven Place, and resurfacing of Haven Place, from Hillcrest Road to City limits.

Director Grenier stated that these roads have been in the queue for several years. The consultant will perform the survey, design work, and DPW will bid and construct the project. Four proposals were received. DPW recommends awarding to the lowest responsive responsible consultant, Ayres Associates, in the amount of \$48,916.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve request by the Department of Public Works to enter into a two-party agreement with a consultant for design services associated with the reconstruction of Hillcrest Road from West Mason Street to Haven Place and resurfacing of Haven Place from Hillcrest Road to City limits. Motion carried.

7. Consideration with possible action on request by Wisconsin Public Service Corporation for a Gas Easement at the northeast corner of Finger Road and S. Grandview Road (Parcel 21-22-1).

Wisconsin Public Service has an existing easement on this parcel that is controlled by Green Bay Water Utility (GBWU). The easement will be for utility upgrade on the parcel. The Law Department and Wisconsin Public Service (WPS) negotiated the terms of the easement. GBWU and DPW both recommend approval of the easement and authorize the Clerk and Mayor to execute the easement.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to approve request by Wisconsin Public Service Corporation for a Gas Easement at the northeast corner of Finger Road and S. Grandview Road (Parcel 21-22-1). Motion carried.

8. Director's Report on recent activities of the Public Works Department.

Director Grenier stated that the docks are being removed marking the end of the boating season. On Monday, October 9, 2017, Operations Division started the first round of loose leaf collection. Approximately 20% of the trees have dropped their leaves.

A motion was made by Ald. Vander Leest and seconded by Ald. Nennig to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Vander Leest to adjourn the meeting. Motion carried.

Meeting adjourned at 6:03 p.m.